



**RANDOLPH COUNTY  
PUBLIC LIBRARIES**

**RANDOLPH PUBLIC LIBRARY BOARD OF TRUSTEES**

*4 p.m. Thursday, January 11, 2024*

*Asheboro Public Library*

**AGENDA**

CALL TO ORDER

MINUTES

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

*Introduction of Archdale Library Manager Ashley Rose*

NEW BUSINESS

*Trust Request – Archdale Interior Refresh*

ROUND ROBIN ISSUES

201 WORTH STREET • ASHEBORO, NC 27203

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## **RANDOLPH COUNTY PUBLIC LIBRARY BOARD OF TRUSTES MINUTES 10/12/2023 with Director's Trustee Report**

Present: Ross Holt, Ralph Hardison, Steve Grove, Tami Hinshaw, Martha Stunda, Betty Armfield, Richard Wells, Nicole Hugg-Suttles, Ellen Greer

### State Aid

- Major victory – recurring increase of \$3.8 million, 27 percent
- Each million should be \$12,000-\$13,000 for us
- \$180,000 to about \$225,000
- Hope to use for upward position reclassifications

### Museum

- Randolph Room move to old Post Office/Federal Building (now city Cultural and Recreational Services office)
- City to build rec offices at sportsplex; move Cultural and Rec admin to Rec Center (McCrary gym)
- 18-month timeline; old P.O. would be vacated
- Possible Randolph Room relocation
- Get architects inside as soon as possible
- Should not take much renovation

### RFID

- Self-checkout deployed at all libraries; RFID pads in use at circ desks
  - Asheboro station deployed 9/14 – self-checkout accounted for 15 percent of circulation in month
  - Ramseur station deployed 9/25 – self checkout accounts for 12 percent of circulation in month!
- Report from Children's Room – self-check very popular with parents and children
- Bids opened for Year 2 (mainly security gates); same vendor to be selected. *This was \$30,000 lower than the original quote.*
- Mid-term goals to free staff for more interaction with patrons (mobile library) *and for programming in general.*
- Possible to reconfigure service desk areas (goal of strategic facility plan)

### Medicaid Expansion

- Libraries part of statewide marketing effort – places to sign up
- Staff are receiving training
- Will assist people signing up but not do it for them
  - Refer complex cases to Community Navigators

### Navigators

- Civic Excellence in Innovation Award from the North Carolina Association of County Commissioners
  - One of 10 awarded to innovative county programs
  - Received award at NCACC banquet August 24 with Angi, Dana and commissioners Frye, Haywood and Allen present
- YTD: Referrals – 160; linked with services, 79 percent; not linked, 18%; in process, 4%
- Homelessness issue
  - Abating at library as city clears camps

- Still significant for navigators – 49 percent of clients YTD
- But, housing/rent assistance requests – slight decrease

#### Anniversaries

- Seagrove – successful 50<sup>th</sup> celebration  
*Ross said this was a very nice event, with speakers, line-dancing, music, food (hot dogs), etc.*
- Franklinville – 100<sup>th</sup> anniversary coming up; Charity Johnson planning event

#### Sunset Series

- Kyle Petty – full house
- Company K film, 7:30 p.m. Saturday, November 11. *This was filmed in locations around Asheboro, including the old courthouse, and will be televised on NC Public TV*

#### Book Challenges

- Letter mailed on September 25 to Liberty patron who requested removal of six books
  - All books retained; recommended moving one to general collection as written for an adult audience; recommended that one could be withdrawn due to age and lack of circulation.
  - No appeal to trustees as yet
- Toxic nature of book banning attempts nationwide and around the state

#### Reconsideration Policy and Procedure

- Revision of Reconsideration procedure
- Separate from Collection Development Policy and create Reconsideration of Materials Policy and Procedure
- **Rules and procedures to ensure that reconsideration requests take place in an orderly fashion, don't overburden staff and trustees, and don't permit a campaign to ban books**
  - Must be cardholder in good standing for 30 days before request can be filed
  - Must have read or viewed item in its entirety
  - No more than three requests per person per year
  - No more than five requests total in any one quarter
  - If trustees retain an item, no further requests accepted for five years

**Discussion on Reconsideration Policy and Procedures:** Best practice to put constraints within our policy; otherwise would be overwhelming to staff to have to handle. Richard recommended meeting with person (wanting to withdraw books) and allow them to explain their issues. Could be all they need is to have someone listen to their concerns.

**Vote taken to accept Reconsideration Policy and Procedures revision. Tami Hinshaw moved, Steve Grove seconded.**

Martha Stunda recommended having Navigators speak in the community to enlighten people about what's available to them.

Nicole's numbers: 10,000 attendees January - September, 2023

January 11, 2024 is the next scheduled Trustee meeting.  
Minutes Submitted by: Ellen Greer

**RANDOLPH PUBLIC LIBRARY  
TRUST ACCOUNT BALANCES  
12/21/2023**

<b>LOVETT ESTATE</b>	<b>\$18,600.50</b>
<b>ARMFIELD GIFT</b>	<b>\$191.29</b>
<b>GOLDSTEIN GIFT</b>	<b>\$1,000.00</b>
<b>BULLA GIFT</b>	<b>\$500.00</b>
<b>RANDOLPH ROOM BUILDING FUND</b>	<b>\$100.00</b>
<b>RANDOLPH ROOM SHAW GIFT</b>	<b>\$18,614.90</b>
<b>SEAGROVE LIBRARY RESERVE FUND</b>	<b>\$3,473.00</b>
<b>SEAGROVE LIBRARY WHEATON ESTATE</b>	<b>\$66,235.57</b>
<b>TAYLOR BEQUEST</b>	<b>\$33,420.96</b>
<b>MORGAN ESTATE</b>	<b>\$427.36</b>
<b>BETTY BUNKER BEQUEST</b>	<b>\$50,000.00</b>
<b>INTEREST</b>	<b>\$13,051.69</b>
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<b>TOTAL</b>	<b>\$ 205,615.27</b>



## **MEMORANDUM**

December 22, 2023

**TO: Randolph Public Library Board of Trustees**  
**FROM: Ross Holt, Library Director**  
**RE: Request for \$10,000 from Trust for Archdale library interior projects**

With the change in leadership at the Archdale library, we anticipate seeing redoubled efforts to engage the public with library programming and other initiatives. Out of the recurring increase in State Aid, we have established a \$1,000 annual programming budget for Archdale.

However, the library interior space has not been significantly updated since the renovated building opened in 2002, and no fund outside the library budget exists to support such projects (whereas the Asheboro library has support from the Asheboro Public Library Foundation and had a building fund; the Seagrove library has the Wheaton bequest and a building fund; Liberty has the Lowe bequest; and so on). Moreover, we have not recently (if ever) spent any funds from the Trust at Archdale except for the new exterior logo/library name sign. The City of Archdale has provided automatic sliding doors, new carpet and LED lighting.

Recently we used \$8,200 from the nonrecurring SFRF (COVID relief) State Aid to purchase an 86" smartboard computer/screen for the Archdale meeting room, and will commit approximately \$6,000 remaining in the SRFS State Aid for other interior appointments.

I am requesting up to \$10,000 from the unrestricted part of the library trust (Lovett Estate and/or interest) to provide additional funds for interior updates at Archdale. This will result in a fund of \$16,000 to use in identifying addressing interior needs to improve library service.

These might include new computer stations that are more user-friendly but occupy less floor space; easily-reconfigurable meeting room furniture; more useful children's area furniture and appointments; additional iPads for children; and other items.

Thank you.

