

## How to download ebooks using the new OverDrive app "Libby".





www.randolphlibrary.org

Search for **Libby** in your app store.

Use **Google Play Store** for Android devices.

Search **Microsoft.com** for Libby to download free on your PC.

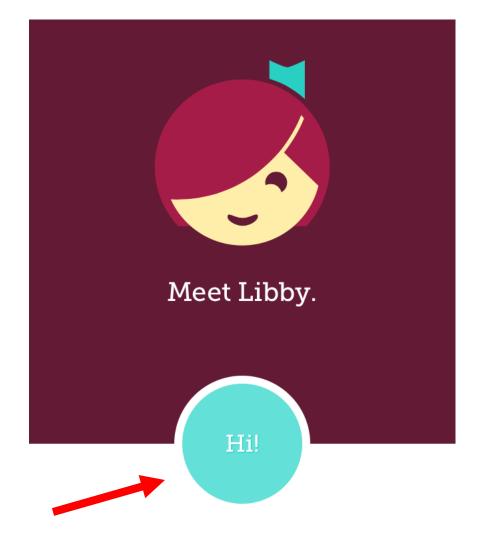
\*Minimum OS: Microsoft 10 required.



Use the **iTunes App Store** for **Apple** devices like iPhone or iPad.

Then follow the instructions to install the app on your device. This app will allow you to access ebooks from Randolph County Library's Digital Depot.

Once installed, open the **Libby app** on your device.



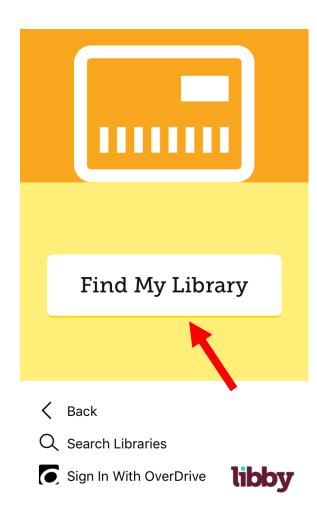
Enjoy ebooks and audiobooks from your local library.

The first time you open the Libby app you will select "Hi!" to proceed.

After you press the "Hi!" button you will be taken to a screen explaining Libby's purpose.

\*Scroll down and read about Libby until you reach the next section.



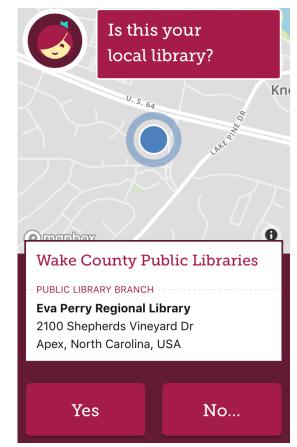


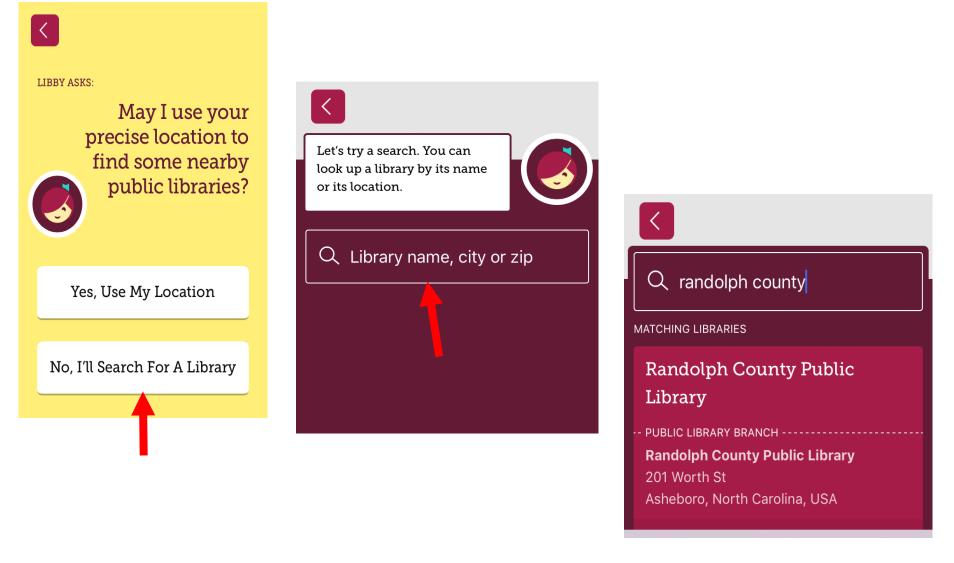
After you have successfully scrolled down to the bottom of the page, you will see a button marked "Find My Library".

This will send you to a new page that will automatically search for nearby libraries

in your area.

\*Be aware! Libby can be hit-ormiss when trying to locate your library.

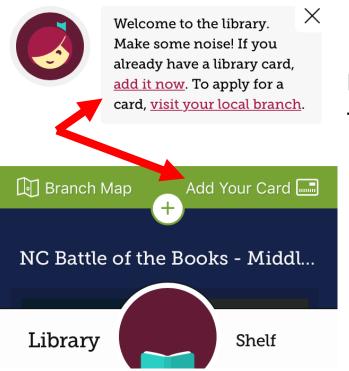




If the library is not automatically found then select "No, I'll search for a library". Type in the name our library system. Select "Randolph County Public Library".



You are now on the Digital Depot home of Randolph County Public Library's ebook collection!

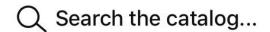


Now **add your card**. Click on "add it now" or in the green box "add your card" to continue to the next page.

SIGN IN with either your library card or with REAL2 using your Student ID#.

Sign in with your library card Need a card? Learn more > CARD NUMBER PIN SIGN IN Cancel

\*Please call your local branch if you need help confirming your PIN





Welcome to the library.

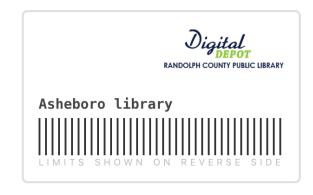
Make some noise! If you already have a library card, add it now. To apply for a card, visit your local branch.



After adding your library card you will be taken back to home page. The green box shows you now have 1 library card. You're ready to search for and check out ebooks!

You are signed into **Randolph County Public Library**. If you like, you may
add more cards.

**Add Another Card** 



\*Click on 1 Library Card to see what library system you are signed into currently. You can add library cards from neighboring counties as well!

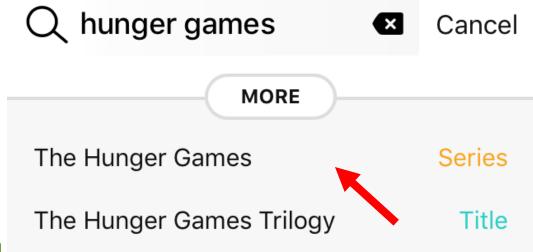


Welcome to the library.

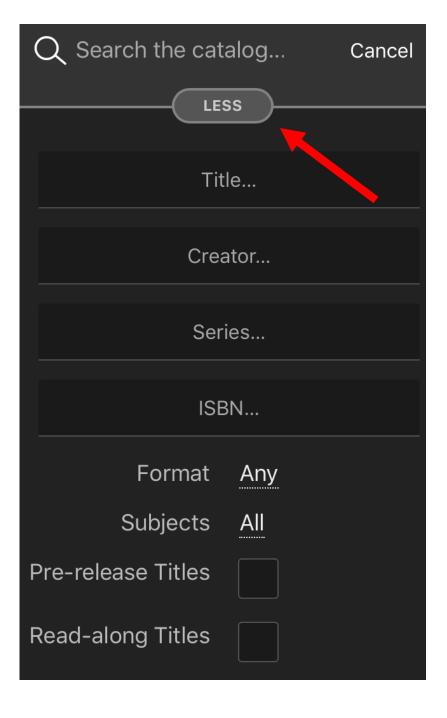
Make some noise! If you already have a library card, add it now. To apply for a card, visit your local branch.



To search for ebooks click on either the magnifying glass or search the catalog. Type in an author or title you are interested in.

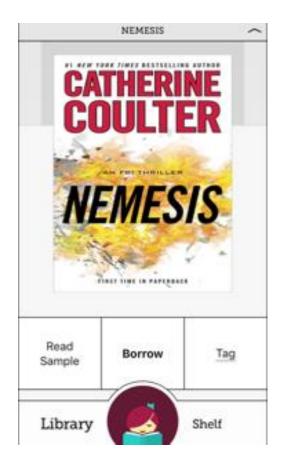


As you type, a list of potential matches will appear below. If you don't see what you want in the generated list then keep typing or select **More**.



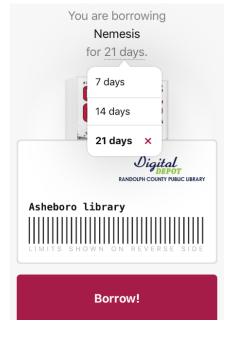
Selecting the More button will give you numerous options to find what you're looking for.

Select the **Less** button to return to the original search query.

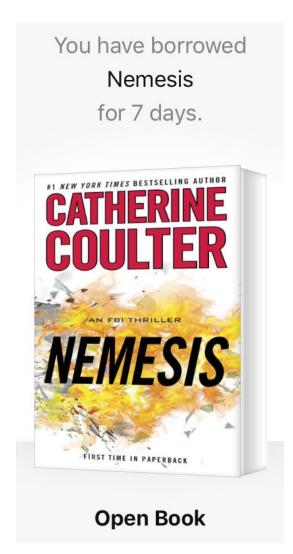


Once you find an ebook you like, select it by tapping on the cover.

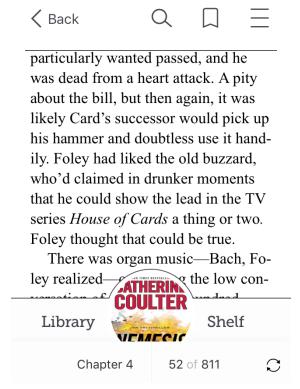
This will take you to another page where you can scroll down to read a short synopsis of the book as well as read a sample, or to **Borrow** the book.



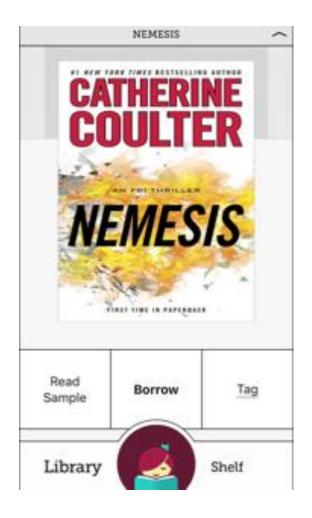
Selecting **Borrow** will take you to a new page where you will see what you are about to borrow and can choose the amount of days you want to check out the book for. Hit **Borrow** when you are ready.



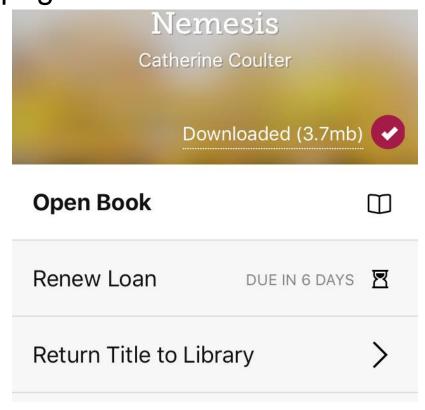
You have successfully borrowed the book when it shows at the bottom the option to **Open Book**. Click on this to begin reading!



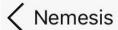
As with any e-reader – once you are reading, tap in the center of the page for controls that allow you to change the font size, brightness and other features. Or select **back** to return to your homepage.



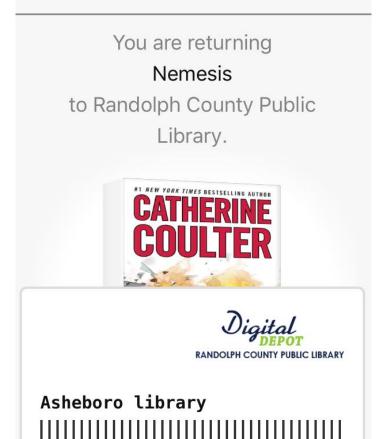
If you want to return the book early, select **Shelf** in the bottom right to take you your Loans page.



From your loans page, tap once on the book cover to give you options such as **Return Title to Library**.







Return!

When you select Return to Library you will be taken to another page when you must select **Return!** in order for it to leave your loans page. Allowing you to check out another e-book in its place.

## RANDOLPH COUNTY PUBLIC LIBRARY

You check out **5 books** at a time. The loan period is **3 weeks**. If you have not returned the books by the end of the loan period, they simply disappear from your device. *No late fees! Renewals are not available.* 

If you need help, call the Library reference desk at 336-318-6803. You can also make an appointment to bring your device to the Library for free one-on-one assistance, or view our digital media at www.randolphlibrary.org/digitalmedia.html